



JOB DESCRIPTION

JOB TITLE:	Lifeguard	STATUS:	Part-Time
DEPARTMENT:	Parks Department	FLSA:	Non-Exempt
SUPERVISOR:	Streets, Parks, Drainage Superintendent	DOT CLASS:	Non-DOT

GENERAL SUMMARY

Under general supervision of the Pool Manager, responsible for ensuring the safety of patrons of an aquatic facility by preventing and responding to emergencies, along with related work as required. Lifeguards must have a clear understanding of the rules, regulations, operational, and emergency procedures. Must be able to enforce those rules and procedures using great customer service and keeping safety as the primary concern.

SUPERVISION

The Pool Manager provides immediate supervision.

DUTIES AND RESPONSIBILITIES

The statements below are intended to describe the general nature and level of work being performed by individual(s) assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified in this position. The position description is subject to change by the City as the needs of the City and requirements of the position change.

- Responsible for the safety of all participants in the aquatic area.
- Responds to emergencies and provides appropriate care in accordance with American Red Cross Lifeguard training to include rescue and resuscitate if necessary.
- Monitor activities to prevent accidents.
- Enforce pool rules, regulations and policies for the safety and convenience of the public.
- Communicate effectively with the public on a regular basis.
- Ability to remain alert, attentive, and responsible.
- Field and responds to inquiries for hours, fees, lessons, activities, etc. with appropriate and accurate information.
- Ability to teach or assist in teaching swim lessons.
- Perform opening/closing procedures and water tests.
- Assists in routine upkeep and cleaning facilities.
- Provide exceptional customer service.
- Must be willing to work mornings, mid-day, evenings, weekends, and holidays.
- Other duties as assigned.

KNOWLEDGE AND SKILLS

- Great communication skills to ensure the highest level of customer service.

- Knowledge of safe work practices
- Ability to comprehend and follow oral and written instructions
- Valid Driver's license
- American Red Cross Lifeguarding certification
- CPE/AED certification
- First Aid Certification
- Knowledgeable of safety procedures, rules, and regulations for the swimming pool facility.
- Work outdoors in extreme temperatures including heat, cold, temperature swings and inclement weather.
- Ability to adjust priorities and make practical decisions in a fast-paced environment.

PREFERRED EDUCATION, EXPERIENCE AND CERTIFICATIONS

- The minimum age is 16 for Lifeguards.
- Prior experience is preferred for the Lifeguard position, but it is required for the Head Lifeguard position.
- Must be able to attend training before start of season.
- CPR, First Aide and AED certification required before pool opens for the season.
- Water Safety Instruction certification is a plus.
- Must be able to successfully pass pre-employment drug screening and random drug screening in the non-DOT covered position pool.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Use of hands, arms and legs and other motor skills used for swimming skills. Ability to stand, sit and work long periods of time in varying degrees of weather.
- Exposure to sun and extreme heat may occur
- Physical demands require walking, sitting, standing, swimming and ability to occasionally lift heavy objects and assist children or adults to safety from water.
- May also have to reach, stretch, squat, or bend. Climbing in and out of the swimming pool, up and down ladders.
- Personal Protective Equipment needed: Sunglasses, sunscreen and a hat for protection from the sun.
- Ability to express or exchange ideas by means of verbal and written communication, as well, as the ability to convey detailed or important instructions to other employees and the general public.

This position is considered Essential Personnel and is required to respond to natural and man-made disasters, unless released by Department Director.